



Job Description – Functions Statement

SCOUT LEADER

Responsible to:

Group Leader

1. BROAD OBJECTIVES.

- To promote Scout activities at Group/local level.
- To strongly encourage progression of Scouts into the Venturer Scout Unit.
- To encourage and facilitate the development of each individual in the Scout Troop.

• **FUNCTIONS.**

- To ensure the Troop operates in accordance with the Association's Charter, its Policy & Rules and Administrative Practices as advised from time to time.
 - Set a high standard of behaviour through personal example and encouragement
 - Establish and maintain operation of the Patrol System in the Troop.
 - Encourage, instruct and guide the Patrol Leaders in their responsibilities.
 - Ensure effective functioning of the Troop Council.
 - Provide or arrange instruction, assistance and testing of Scouts in skills appropriate to the program of the Troop and its Patrols, especially in topics and skills appropriate to the Award Scheme.
 - In cooperation with Patrol Leaders plan, organise and conduct the Troop program including Troop Meetings, weekend and other activities, Troop and Patrol camps, hikes and visits.
 - Ensure adequate adult supervision of all activities (including Patrol activities).
 - Establish and maintain friendly relationships with parents, involving them where appropriate, in the Troop activities and also explain to them the principles of Scouting and the reasons behind the program.
 - Ensure that all Assistant Scout Leaders and Associate Leaders have and discharge specific responsibilities in the various aspects of the Troop Program and involve them as important members of the Leadership team.
 - Enhance the personal growth and development, physically, intellectually, socially, emotionally and spiritually, of the Scouts by encouraging their participation in challenging activities, their progress in the Award Scheme and the taking up of Leadership opportunities.
 - Ensure a high degree of cooperation with the Cub Scout and Venturer Scout Sections of the Group and encourage all Scouts to progress through all Sections.
 - Develop an understanding and knowledge of all Sections of Scouting.
 - Support District, Region and Branch activities relevant to the Scout Section.
 - Attend and actively participate in the following:
 - Meetings and activities of the Troop.
- a. Troop program planning meetings (Troop Council).

- b. Group Council meetings.
- c. District training meetings (Mindari).
- d. Other planning meetings at Group, District or Branch as required.
 - Ensure that adequate and correct records are kept in relation to Troop membership, finance and equipment.
 - Ensure that youth membership details are forwarded to the Venturer Scout Section at advancement ceremonies.
 - Through Group Council and at other appropriate times as the need arises keep the Group Leader informed of all matters relevant to the Scout Troop.
 - Ensure correct administration of Troop activities in accordance with Association & Branch policy, particularly in obtaining permission and authority for various outdoor activities.
 - Ensure maintenance of Troop equipment.

3. REQUIREMENTS.

1. Enthusiasm and ability to motivate young people and adults.
2. A strong commitment to the Scout Section.
3. Ability to communicate with young people and adults.
4. Be prepared to complete all modules of Leader of Youth Development Program.
5. Be prepared to share leadership and develop other Leaders.