

1st Ermington Scout Group

Greater Western Sydney Region



1ST ERMINGTON GROUP - ADULT VOLUNTEER POLICIES - OCT 2019

Our goal at 1st Ermington Scout Group is to maintain a minimum of 3 Leaders per section. Extra Leaders may be required in order to maintain required child to adult ratios.

Joeys: 1 Leader per 4-5 youth
Cubs: 1 Leader per 6-8 youth
Scouts: 1 Leader per 6-8 youth
Venturers: 1 Leader per 6-8 youth

1st Ermington Scout Group values the contributions of Leaders and provides for the cost of training new Leaders, ongoing training and quarterly registration fees.

Training Process - to be completed within 12 months
Obtain a WWCC number and complete the online Adult Member Application Form (A1) available at : www.nsw.scouts.com.au/become-an-adult-member/
<p>1. Introductory Interview</p> <p>Your Group Leader and Ermington Personal Leader Adviser (PLA - Sandy Knox) will conduct this at our hall. Prior to attending the new trainee must have a WWCC and provide the number on the online A1 form.</p>
<p>2. Conduct Reference Checks</p> <p>The Group Leader will contact the 2 referees that you have provided on your A1 form and is required to provide the answers to set questions as part of the application process.</p>
<p>3. A1 Form is Endorsed</p> <p>Once parts 1 and 2 have been completed your application will be endorsed, and your membership number will be issued. Scouts NSW will request a Police Check, once this is completed you will be issued with an e-learning log in.</p>
<p>4. E-Learning</p> <p>Once issued with a log in completion of e-basic and e-sectional techniques modules is required. Scout and Venturer Leaders also need to complete the Basic Outdoor Skills e-learning modules. Log in is via Scout Central.</p>
<p>5. Participate in Weekly Meetings</p> <p>While you are completing your e-learning you will participate and assist at weekly</p>

<p>Section meetings and complete the In Service (L10) Form. Various tasks need to be completed. You will meet the Leaders at your Group, and develop a good knowledge of the different Sections that make up the Group.</p>
<p>6. Weekend Sectional Techniques Course On completion of e-learning attend a weekend Sectional training course.</p>
<p>7. Weekend Basic Outdoor Skills Course (Scout and Venturer Leaders) Scouts and Venturer Leaders also attend a weekend Outdoor Skills Course. Other Leaders can also attend this course.</p>
<p>8. Complete Paperwork Once all the above is completed the Group Leader will submit your Transfer of Adult Appointment (A3) Form and your completed In Service (L10) Form (signed off by your PLA). These 2 forms are submitted together and you are then transferred from a trainee to the relevant Section Leader.</p>
<p>9. First Aid Course We encourage all Leaders to complete a Provide First Aid Course. On successful completion you may wear the First Aid badge on your uniform.</p>

Ongoing Training

Training Description	Frequency
All Leaders are required to complete one training activity every 12 months. This may be an e-learning module, an SIS course, a GWSR activities weekend (e.g. abseiling, caving, canoeing etc.), section training activity (e.g. Palaver for Cub Leaders) etc.	Every 12 months

In addition to training costs the Group pays for your quarterly membership fee to Scouts Australia NSW Branch. This cost has been built into our existing term fee structure.

The Group makes a commitment to your training and development and we expect that all Leaders will be able to commit to the following:

- volunteer as a Leader for a period of 3 years
- attend 60-70% of weekly meetings per term
- attend 1 weekend activity per term
- develop and run at least one weekly meeting each term
- be familiar with section ceremonies to ensure that the weekly meeting can run smoothly in the absence of the Section Leader

We appreciate that not all adult volunteers will be able to provide this level of commitment. Volunteers that are unable to ensure the above basic Leader commitment are encouraged to become a **Regular Adult Helper** for their Section. Your Section Leader looks forward to discussing the needs of their Section and how you can assist.