

1st Ermington Scout Group

Greater Western Sydney Region



1st Ermington Group – Major Event Fund Policy

August 2016

1. Essential Leaders required for youth to attend at major events are fully paid for.
2. The Committee maintains the *Major Event Fund* and apportions money as appropriate. Eligible major event funding includes, but is not limited to, Joey Mob Holiday, NSW Cuboree, Australian Jamboree and Australian Venture.
3. Families that have contributed a minimum of 10 hours of assistance to the Group over the last 12 months are eligible to access the *Major Event Fund*. Assistance to the Group includes, but is not limited to, leadership roles, Bunnings BBQs, fertiliser drive, working bees, lawn mowing, and other assistance as determined by the Committee.
4. Only fully paid up members may access the *Major Event Fund*.
5. Parents may form a Fundraising Sub-Committee to raise extra funds to support attendance at major events.

Fundraising Sub-Committees

All fundraising activities are subject to the ***Fundraising and Sponsorship Policy*** - as detailed in the Organisation and Information (O & I) Handbook. A copy of the policy can be downloaded from the Scouts NSW website:

<http://www.nsw.scouts.com.au>

Contact groupleader@ermingtonscouts.asn.au or 0415 923 302 to discuss any requirements of the policy.

For all fundraising activities an ***Authority to Fundraise Certificate*** must be obtained from GWSR - gws.region@nsw.scouts.com.au or 9639 2488. GWSR will need to know the

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name of the fundraising activity and all dates that the fundraising will be conducted on. The Group has an *Authority to Fundraise Certificate* that covers all Group Bunnings BBQs. The Fundraising Sub-Committee will need to obtain their own *Authority to Fundraise Certificate* for any BBQs or fundraising activities that they organise.

The Fundraising Sub-Committee is responsible for all aspects of organisation of the fundraising activity - including rosters, purchase of food, profit sharing policy etc. All financial transactions (cash float/takings) must be conducted through the Group Treasurer. The Group Treasurer will operate a dedicated Fundraising Sub-Committee account.

The Fundraising Sub-Committee is responsible for determining how the profit is to be divided between participants. Please provide the Treasurer with information on how the profit is to be split up.

Fundraising BBQs

The Fundraising Sub-Committee may use the Group's BBQ boxes/equipment. The Group provides routine consumables - e.g. sauces, gloves and serviettes. Please ensure that all equipment used has been cleaned and is returned to the hall as soon as possible. Please advise committee@ermingtonscouts.asn.au if any equipment needs to be replaced, or if any consumable supplies are running low.

The Fundraising Sub-Committee is responsible for the purchase of sausages, bread, drinks, ice, etc. Receipts need to be provided to the Group Treasurer for reimbursement.

The Fundraising Sub-Committee may optionally liaise and purchase BBQ supplies in advance from the Groups BBQ Coordinator. The costs for the supplies will be charged to the Fundraising Sub-Committee account.

A cash float can be provided by the Group Treasurer. A weeks' notice of required cash float would be appreciated. Please email treasurer@ermingtonscouts.asn.au or phone 9684 1394.